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Letter No. : JTDS/896/2021/1730

Ranchi/Date : 17/12/21

**Short Tenders notice No. 36**

Sealed competitive quotations are invited for printing of following materials as per details given below:-

Sl. No.	Specification	Quantity (No. of Copy)
1.	Offset Printing of “ <b>Wiro Note Book</b> ” <ul style="list-style-type: none"><li>• size 14 x 21 cm</li><li>• Text 4 pages</li><li>• B/W printed on 80 Gsm maplitho paper</li><li>• 60 pages (30 leaves) both side B/W printed on 80 Gsm maplitho paper,</li><li>• Cover 4 pages (2 leaves) multicolour printed on 300 Gsm art board with outer gloss lamination duly wiro bound</li></ul>	2000 Nos.
2.	Offset Printing of “ <b>Multi Sheeter Wall Calendar</b> ” <ul style="list-style-type: none"><li>• size 34.5 x 48.5 cm</li><li>• Title pages one side multicolour printed on 130 Gsm art paper,</li><li>• 6 leaves both side multicolour printed on 170 Gsm art paper</li><li>• duly wiro bound with flap on back</li></ul>	2000 Nos.
3.	Offset Printing of “ <b>Docket Folder with 2 pockets &amp; 4 leaves insertions</b> ” <ul style="list-style-type: none"><li>• Docket size 9.5" x 12.5"</li><li>• Leaf size 210 x 285 mm each</li><li>• Both side multicolour printed on 300 Gsm art board with both side matt lamination &amp; 4 leaves insertions</li><li>• both side multicolour printed on 170 Gsm art paper</li></ul>	2000 Nos.
4.	Offset Printing of “ <b>Wiro Desk Calendar (Stand Type)</b> ” <ul style="list-style-type: none"><li>• size 18 x 23 cm</li><li>• 13 leaves both side multicolour printed on 300 Gsm art board with stand duly wiro bound</li></ul>	200 Nos.

**Note - Terms and conditions:**

- 1) The bidder shall quote rate for above item.
- 2) Rate for partial quantity of an item is not acceptable.
- 3) Each bidder will be allowed to submit only one quotation.
- 4) No advance payment will be made under any circumstances.
- 5) The rate quoted shall include all applicable taxes and duties.
- 6) Quotations must be submitted within the stipulated date/time.
- 7) Delivery Period within 10 days after issue of work order.
- 8) GST & PAN card related/proof must be attached with the quotation.
- 9) Rate must be quoted for per Unit.
- 10) JTDS will reserve the right to increase or decrease the required number of any items or may reserve the right to cancel any items or the whole or partial procurement process.
- 11) Payment will be made after supply of good conditions as per specification approved.
- 12) Invoice/Bill to be made in favour of JTDS, Ranchi.
- 13) Quotation to be submitted in sealed envelope by speed post/ courier/ by hand at Sate office.

Please ensure submission of quotation of the above items by 1.00 PM on 24.12.2021.

  
State Project Director